



PORTAL SUPPORT GUIDE

How to set up Multi-factor Authentication (MFA)

Mobile guide

Multi-factor authentication (MFA) adds an additional layer of security to your account by requiring a verification code when you sign in.

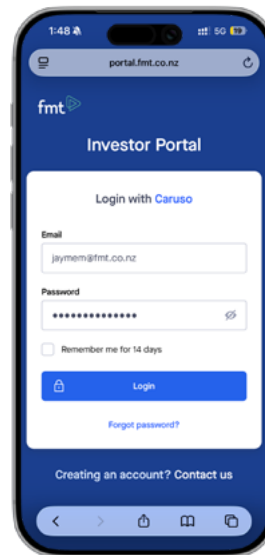
Before you begin:



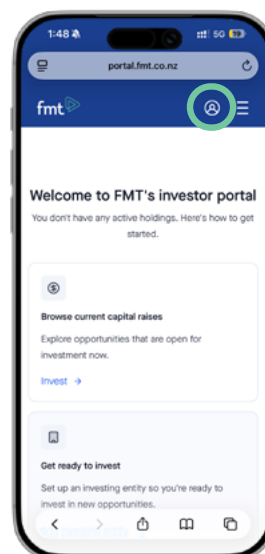
- Download the Microsoft Authenticator app on your smartphone or tablet from the App store
- Ensure you have your Investor portal login details



Login to the portal

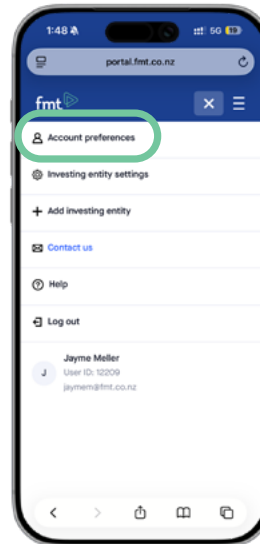


Tap the *person icon*



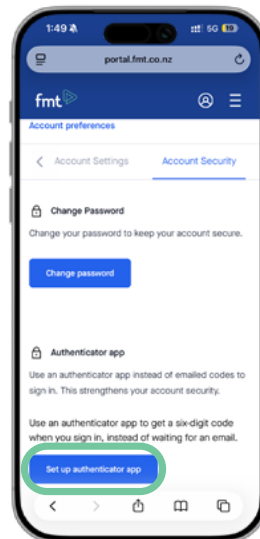
3

Tap Account Preferences



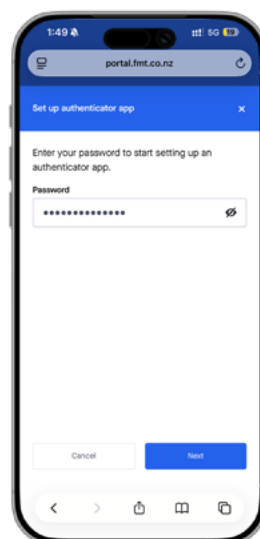
4

Tap Account Security.
Tap Set up authenticator app



5

Enter your password again



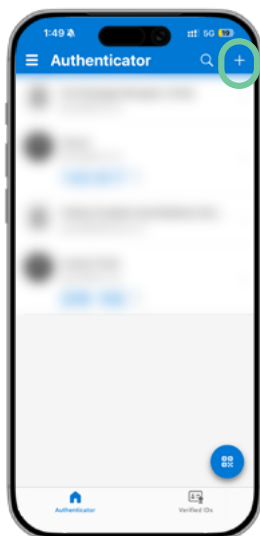
6

Tap the key.
Then copy the set up key
by tapping the  icon



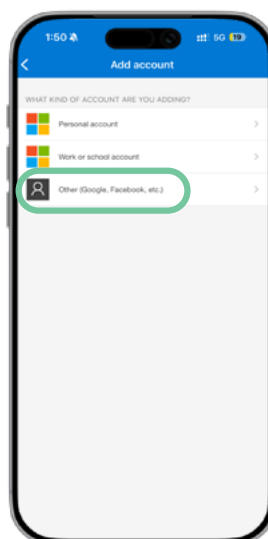
7

Open your Microsoft
Authenticator app and
tap the + icon



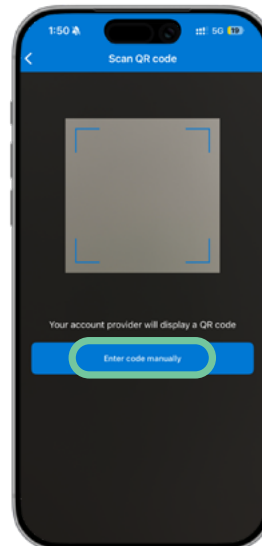
8

Tap *Other*



9

Tap *Enter code manually*

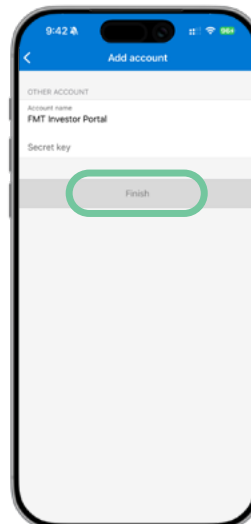


10

Create an account name, something like *FMT Investor Portal*.

Paste the key into the Secret key box.

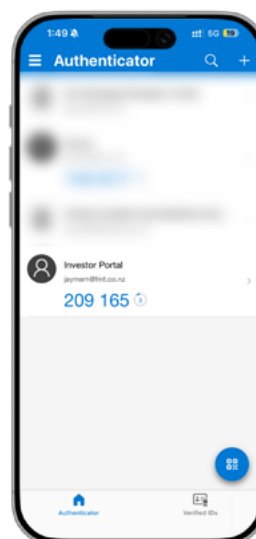
Then tap *Finish*



11

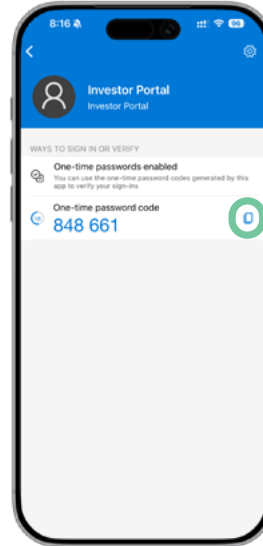
Your unique code will appear.

Important: This code updates every 30 seconds for security purposes.



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Copy the 6 digit code by tapping the  icon



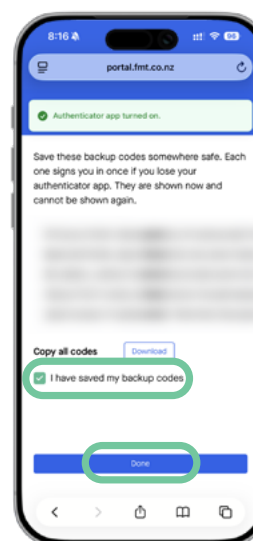
13

Navigate back to the investor portal window



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Enter the code in the investor portal.
Tick "I have saved the backup codes" and click *Done*
You're all set!



Need help?

If you experience any issues setting up multi-factor authentication, please contact our support team for assistance.

►► E: invest@fmt.co.nz P: 0800 321 113